

HILLSIDE CEMETERY OF SAMPTOWN
1400 NEW MARKET AVENUE
C/O

First Baptist Church of South Plainfield

201 HAMILTON BOULEVARD
SOUTH PLAINFIELD, NJ 07080
908-753-2382

January 1, 2019

TO WHOM IT MAY CONCERN:

HILLSIDE CEMETERY OF SAMPTOWN INTERMENT REQUIREMENTS AND CHARGES

Effective January 1, 2018, the Board of Trustees of the First Baptist Church of South Plainfield has approved the following interment requirements and charges for the Hillside Cemetery of Samptown.

All cemetery activities, including but not limited to grave excavation and closing, interment, disinterment, memorial foundation construction must be performed by the Cemetery Superintendent or Assistant Superintendent or the Cemetery designated agents.

All charges must be paid in advance of the burial by check payable to the **First Baptist Church of South Plainfield**. Funeral home checks, certified checks and money orders are acceptable. **No personal checks or Cash will be accepted.**

A State of New Jersey Burial, Cremation or Transit permit, completed by the requesting Funeral Home, is required before a burial will take place at the Cemetery.

“AT NEED” BURIALS:

We can only accommodate 25 “AT NEED” burials per year, 2 per month on average. Our preference for “At Need” burials is to bury close family members of those that are already buried in the cemetery. But we will not be limiting the “At Need” burials to only family members.

DEEDED GRAVE OWNERS OR FIRST BAPTIST CHURCH of SOUTH PLAINFIELD MEMBERS:

There is no limit of burials for deeded grave owners or members of the First Baptist Church of South Plainfield.

INTERMENT REQUIREMENTS

- All interments must be requested of the Cemetery Superintendent a minimum of seventy two (72) hours prior to the actual interment. Notification can be any day of the week **except Sunday**.
- Interments and inurnments are permitted Monday thru Friday between the hours of 10 am to 3 pm, arrivals must be prior to 2 pm.
- Interments and inurnments are permitted on Saturdays.
Additional Saturday interment charge (funerals must arrive before 12:00 p.m.): \$200.00
- Interments and inurnments are **not** permitted on Sundays or Federal Holidays.
- Adult and Youth interments require a metal or wood casket and a two (2) piece solid concrete, sealable vault. Maximum outside dimensions not to exceed 34 inches by 90 inches. **Rough boxes are not permitted.**

HILLSIDE CEMETERY OF SAMPTOWN INTERMENT REQUIREMENTS and CHARGES (continued)

INTERMENT REQUIREMENTS (continued)

- Child grave interments require at minimum a non-permeable two (2) piece casket – solid concrete vault combo, maximum outside dimensions not to exceed 24 inches by 36 inches. **Rough boxes are not permitted.**
- All burial vaults must be made out of concrete.
- Inurnments must be made in the required container.
- Inurnments of cremains in a double deep urn grave require a concrete urn vault.
- All Grave site set-ups (coffin lowering device, artificial grass around grave, chairs, canopy, lowering of the concrete vault and coffin and closing/sealing/servicing the vault) are to be completed by the Vault Company providing the vault.
- All graves require a temporary grave marker for all burials to be completed
- **A permanent flush mounted or upright headstone/monument is required for all grave sites. Foundations must be installed within one (1) year of the burial (weather & ground conditions permitting). Temporary markers are not considered permanent headstones / monuments and the cemetery is not responsible for lost, missing, stolen or damaged temporary markers left more than one (1) year.**
- All permanent headstones / monuments and markers must have a concrete foundation constructed and installed by the Cemetery (see Monument Foundations below).
- No double deep graves will be sold
- **A cemetery issued deed is required as proof of ownership for all pre-purchased graves or plots and must be submitted to the Cemetery Superintendent before a burial in a pre-purchased grave will take place .**

INTERMENT CHARGES

- Standard single depth opening (Adult & Youth): (40 "x 96"):
(Each adult single depth grave accommodates a total of one adult and one cremains) \$1400.00
- Child Grave, standard single depth opening, up to three (3) feet:
(Standard grave charges apply) \$800.00
- Infant, baby, and Stillborn Grave burial (under 3 years old):
(Includes: ½ grave cost, opening and closing) \$800.00
- Standard in ground cremains opening (Eighteen (18) inches in depth): \$500.00
- Standard in ground urn vault cremains opening: (Eighteen (18) inches in depth): \$550.00
- Cremains placed in casket or on top of vault at time of casket burial: \$300.00
- **If a Funeral Home requests a grave to be dug and the grave is dug, but later cancels the burial, a fee will be charged to the requesting Funeral Home. The fee to refill the grave, payable by the requested Funeral Home is:** \$600.00

HILLSIDE CEMETERY OF SAMPTOWN INTERMENT REQUIREMENTS and CHARGES (continued)
INTERMENT CHARGES (continued)

- Disinterment of Vaults only includes removal of dirt from around the vault. Vault companies lifting fees are not included: \$3000.00
- Disinterment of Non - Vaults only includes removal of dirt from around the casket: Vault companies lifting fees are not included. \$4000.00
- Disinterment of Cremains (buried cremains are non-recoverable and the cemetery is not responsible for the conditions of cremains if disinterred: \$500.00
- A charge will be assessed for burials taking place during adverse weather – Cemetery Superintendents' discretion (\$50.00 to \$100.00 maximum)

SINGLE GRAVE CHARGES

- **All Available Sections:** \$1600.00
- **Urn Graves:** \$750.00
Urn graves are ½ the normal grave size. Note: A maximum of 4 urns are allowed in one purchased urn grave.
- **Single Grave locations will be defined by and will be at the discretion of the Superintendent of the Cemetery.**
- **Cemetery availability for burials will be defined by and will be at the discretion of the Superintendent of the Cemetery. Includes but not limited to equipment failure.**
- All Grave purchases must be paid in full, we do not accept deposits.
- The purchase of a cemetery grave does not confer ownership of the land, but only a right in the nature of an easement to use the grave for burial of the dead for as long as the property continues to be used as a cemetery as provided by law.
- All prices include perpetual care and a fee for the Cemetery's maintenance and preservation fund as required by New Jersey State law
- All active members of the First Baptist Church of South Plainfield have a choice of any grave or graves for \$300.00 per single grave.

RESEARCH CHARGES

- A donation, to the First Baptist Church of South Plainfield, of \$50.00 is suggested for any genealogical research of the cemetery records. All research of cemetery records can only be completed by members of the First Baptist Church of South Plainfield.

FOUNDATION REQUIREMENTS AND CHARGES:

- Foundations are required and constructed by the cemetery personnel for all headstones / monuments and markers. Unless otherwise noted the foundation charge for a headstone / monument or marker is based upon the surface area of the marker or base of the headstone / monument, at the square inch charge in effect.

HILLSIDE CEMETERY OF SAMPTOWN INTERMENT REQUIREMENTS and CHARGES (continued)
FOUNDATION REQUIREMENTS AND CHARGES (continued):

- Foundations will not be constructed when the temperatures are below freezing.
- All headstones / monuments and markers, excluding veterans markers must be purchased from a qualified monument dealer.
- The request for constructing a headstone / monument foundation must be submitted by the qualified monument dealer and must include the size of the headstone / monument, the size of the foundation required and a picture of the headstone / monument. Full payment for the foundation should accompany the request.
- Setting of the headstone / monument and marker must be arranged by the monument dealer and subsequently set after the foundation has hardened by the dealer.
- The foundation charge includes a fee for the Cemetery's maintenance and preservation fund as required by New Jersey law
- Headstone / Memorial monument Foundations Charge per Square inch of surface area: \$1.25 per sq. inch
 - 12 inch by 24 inch **minimum** foundation required (288 sq inches): **Minimum Charge:** \$360.00
- All foundation charges must be paid in advance of the construction of the foundation **by check payable to the First Baptist Church of South Plainfield**. Monument company checks, certified checks and money orders are acceptable. **No personal checks or CASH will be accepted.**
- **A permanent flush mounted or upright headstone/monument is required for all grave sites. Foundations must be installed within one (1) year of the burial (weather & ground conditions permitting). Temporary markers are not considered permanent headstones / monuments and the cemetery is not responsible for lost, missing, stolen or damaged temporary markers left more than one (1) year.**
- **VETERANS FOOT MARKERS:** Items number 2 thru 18 of the VA Form 40-1330 Claim for Standard Government Headstone or Marker are to be completed by the next of kin of the deceased and submitted to the Cemetery for certification and further processing along with foundation charge and installation charge listed below. A copy of the discharge papers should also be included. The cemetery permits only flush mounted granite or bronze veteran markers. All government markers are set flush at the foot of the veteran's grave.
 - Foundation and Installation of Veteran's foot Marker: \$360.00
- NO monument foundations will be installed or openings completed until all prior bills are paid in full. 1.75 % finance charge per month will be charged = 21 % annual, on unpaid bills

FOR CEMETERY RULES AND REGULATIONS PLEASE REFER TO THE ATTACHED CEMETERY RULES AND REGULATIONS

All charges and interment requirements may be amended, changed, added to or repealed by the Board of Trustees at any meeting thereof, subject to title 8-A NEW JERSEY CEMETERY ACT, & TITLE 3 NEW JERSEY CEMETERY BOARD RULES AND REGULATIONS, or updated versions.

The Board of Trustees of the First Baptist Church of South Plainfield has approved these Charges and Rules governing the Hillside Cemetery of Samptown on January 1, 2018